

Rocky Mountain Irish Gathering 2018 Application & Agreement

**THERE ARE NO VENDOR FEES APPLICABLE IT IS OUR GOAL TO ASSURE
ALL THOSE PARTICIPATING A SUCCESSFUL EVENT!**

Booth Requirements for Vendors:

Application Deadline June 30, 2018

Number of 10' x 10' booth spaces # _____

Number of 10' x 20' booth spaces # _____

Number of 20' x 20' booth spaces # _____

Electricity Requirement for Booth:

Will you require electricity? YES _____ NO _____ \$50.00 per Two-plug 15 AMP

By signing here, I state that I have read the Merchandise Vending Rules and Regulations and that I and/or my organization will abide by their provisions if I am/we are accepted as a merchandise vendor.

Vendor Signature _____ Date _____

Rocky Mountain Irish Gathering _____ Date _____

The following items below will be displayed and or sold in the Exhibitors space: Include a photograph or your booth set-up, a link to your website of product being sold, describe in detail the items to be sold. Only items listed on your application will allowed to be sold.

Rocky Mountain Irish Gathering Rules & Regulations

Vendor agrees to the following terms and conditions for participation:

1. The vendor will sell only the products listed on the application. The majority of products sold must be of Irish theme preferably made in Ireland or America. Celtic themed products may also be sold being the minority.
2. Vendor will occupy the space, and only that space, designated by the Rocky Mountain Irish Festival and operate from 5pm until 10pm on Friday August 03, 2018. From 11am to 10pm on Saturday, August 04, 2018, From 10am to 7pm on Sunday, August 05, 2018. All merchandise vendors must have all booths open during these times, no early closures will be allowed.
3. Set up may begin at as early as 11am on Friday to ensure that vendor is setup and operational by 5pm on Friday, August 03, 2018. Vendor area must be taken down and completely removed by 10pm on Sunday August 05, 2018.
4. Vendor will remove all equipment, supplies and vehicles from the Rocky Mountain Irish Gathering Vendor areas by 4pm on Friday August 03, 2018 and be ready for the Friday night opening concert no later than 5pm The vendor's space must be left clean with all trash placed in receptacles provided. Any trash that will not fit into the receptacles must be taken away and disposed of by the vendor. Not leaving your area clean will result in not being invited to return to future events. There will be dumpsters available on site for final trash and clean up.

5. You may not have any pets, other than guide/assistance dogs, on the Festival site.
6. It should be understood that this festival is held outside and all vendors are responsible for their tents. The vendor area is located on gravel based soil and tents must be secured with sandbags or water barrels.
7. You may not use any public address or other sound amplification system as part of your vending operation.
8. The general appearance of the VENDOR display, equipment and employees will be a factor in the vendor's acceptance at future festivals.
9. Vendor's violating any terms of this contract or conduct contrary to the best interests of the Rocky Mountain Irish Gathering will not be permitted. Violators will be asked to remove their units and to leave the property.
10. Vendor will name Rocky Mountain Irish Gathering, The City of Fort Collins, City of Fort Collins Parks and Larimer County, Colorado as additional insured on the vendor's liability insurance policy for the event Rocky Mountain Irish Gathering, August 03 - 05, 2018 and must provide a certificate of Insurance when checking in on Friday August 03. The policy should provide for a minimum of \$1,000,000 of liability coverage. Vendor will further indemnify and hold harmless from any and all loss, claims, demands, liability and actions in conjunction with this event and this agreement. Mail your insurance certificates to: Festival Director, Rocky Mountain Irish Festival, 4007 S Valley Drive, Longmont, Co 80504
11. As a Vendor you are responsible to obtain a Temporary Sales Tax license to participate in special events in the City of Fort Collins. You will need to go the the city website to obtain the necessary form and br ready to display your temporary sales tax license at your booth location. You may not participate without the proper form to display.

Use the link below:

<https://www.fcgov.com/salestax/special-events.php>

Security will be provided 24 hours each day at the Festival and every effort will be made to keep the grounds secure and your product and equipment safe.

MAIL APPLICATION BY JUNE 30 TO:

**John Schreck / Director
4007 S Valley Drive
Longmont, Co 80504**